

RUKMINI COLLEGE OF MANAGEMENT & COMMERCE
(Formerly Cognizant College of Commerce)
Ameerpet, Hyderabad.
IMPORTANT QUESTIONS FOR 1st SEMESTER EXAMINATION

INFORMATION TECHNOLOGY (I.T)

B.Com (Comp.Appli.) I Year

UNIT No. 1

1. What is computer ? Explain its characteristics & Limitations. May 17 Dec 21
2. What is computer ? Explain in detail, block diagram of computer. Dec 17 May19 Feb.2023
3. Explain in detail generations & Types of computer. Nov 18 Dec 17 Dec 16 May19 Aug 21 Mar 22 Aug 22 Feb.2023
4. Explain in detail input & output devices. May 18 Mar 18 May 17 oct 17 Aug 21 Dec 21 Mar 22 Feb.2023

UNIT No. 2

1. Explain about binary arithmetic operations? Dec.19, Aug.2021 Aug.2022 Feb.2023
2. Define primary memory? Explain about ROM and its types? Dec.19, May19 Nov 18 Dec.2017) (Dec 16) (May 2017)
3. What is secondary memory? Explain about magnetic disk and its types? Dec.2021 Aug.2022 Feb.2023

UNIT No. 3

1. What is MS Word processing ? Explain its features & advantages? (May19May 18, Mar 18, Dec.2017)May 2017)oct17 Feb.2023
2. Write in detail about application software and its types? Dec.19, Aug.2021, Dec.2021(Mar.2022) Aug.2022
3. What is Spreadsheet ? Explain its uses.(May19Nov 18 May 18, Dec.2017) May 2017) Oct17(Mar.2022)
4. Explain in detail about programming languages? Aug.2021, Dec.2021(Mar.2022) Aug.2022

UNIT No. 4

1. What is operating system ? Explain its functions & types. Aug.2022
(Dec.19, Nov 18 May 18, Mar 18, Dec.2017 May 2017, Oct 17 Aug.2021, Dec.2021(Mar.2022)
2. What is DOS ? Explain about DOS and Windows operating system.((Dec.2017) Dec 16) May19 Feb.2023

UNIT No. 5

1. What are the major components of data communication process? Dec.19, Dec.2021
2. Explain in detail about MODES of communication? Aug.2021 Feb.2023
3. Explain in detail of classification of network? (Mar.2022) Aug.2022 Feb.2023
4. Explain different types of network topologies? Dec.19, Aug.2021(Mar.2022) Aug.2022

SHORT ANSWERS

1. Functions of CPU?
2. Uses of magnetic disk?
3. Flash drive? Aug.2021
4. Hardware & Software.
5. Uses of work sheet?
6. Formatting text and styles?
7. Find and replace?
8. Data types in a cell?
9. Graphic packages?
10. DBMS/SQL?
11. Compiler V/s. Interpreter? (Mar.2022) Aug.2022 Feb.2023
12. Unix/Linux?
13. Data communication? Aug.2021
14. Computer protocols? Aug.2021, Dec.2021(Mar.2022)
15. Modem? Aug.2022 Feb.2023



MOHD.YASEEN
M.Com , M.B.A
Vice Principal.

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IMPORTANT QUESTIONS FOR 1st SEMESTER EXAMINATION

BUSINESS ORGANIZATION MANAGEMENT(B.O.M)

B.Com (All) I Year

UNIT No. 1

1. Define business ? Explain the major functions of Business ? (Nov 18 Dec. 17 May 17 Dec 16) Aug.2021, Dec.2021
2. Define business ? Explain the characteristic features and objectives of business ? (Dec.19, May19 May 18,May 17, Dec. 16) Feb.2023
3. Explain the factors which influence the choice of a suitable form of business organization ? (Nov 18 Dec 16)
4. Define sole trading concern ? Explain its characteristics, merits and demerits? (May19 May 18 Dec17 May 17) Dec.2021(Mar.2022) Aug.2022
5. What is partnership firm ? Explain it's characteristics,merits and demerits? (May19 May 18 Dec. 17 May 17 Dec 16 Aug.2022)

UNIT No. 2

1. What are the various stages in formation of a company ? Dec.19, Aug.2022
(a) Promotion stage. (May19 May 18,Dec 17 May 17 Dec 16) Aug.2021 (b) Incorporation stage. (May 18,May 17 Dec 16)
2. What is J.S.C. ? Explain characteristics Merits and demerits. (Dec.19, May19 Nov 18 May 18 Dc17 May 17 Dec 16) Aug.2021(Mar.2022) Feb.2023
3. Differences between public limited and private limited company ? Explain various types of companies ? (Dec.19, May19 May 18,Dec. 17) Aug.2021 Dec.2021 Aug.2022 Feb.2023
4. Explain the clauses of Memorandum of Association ? What is Articles of Association Contents. Differences between MOA & AOA(May19 Nov 18 May 18 Dec. 17 Dec 16) Dec.2021(Mar.2022) Feb.2023

UNIT No. 3

1. What are the various functions of management ? (Dec.19, May 18, May 17) Aug.2021 Aug.2022 Feb.2023
2. Explain the principles of management ? (May 19) Dec.2021(Mar.2022) Aug.2022 Feb.2023
3. Levels of Management. Skills of Management. (Dec.19, May 19 May 18, May 17.) Aug.2021, Dec.2021(Mar.2022) Aug.2022
4. Characteristics of Management. (May 2017) Aug.2021(Mar.2022)

UNIT No. 4

- 1) Define planning ? Explain Characteristics & Types? Dec.19, (May 2017) Aug.2021, Dec.2021 Aug.2022
- 2) Define Planning ? Explain steps in planning process ? (May 18)
- 3) Define Planning ? Explain the advantages and limitations of Planning ? (May 18) Aug.2021(Mar.2022)
- 4) Define Organization ? Explain the various principles and process of Organization ? (May 19 May 18, May 17) Dec.2021
- 5) Types of Organization structure (formal and informal) ? Formal vs informal. (Dec.19, May 19 May 18, May 2017) Dec.2021 Aug.2022 Feb.2023

UNIT No. 5

- 1) Define the Delegation of authority ? Explain the barriers and remedial measures? (Dec.19, May 19 May 18, May 2017) Aug.2021(Mar.2022) Aug.2022 Feb.2023
- 2) Differences between delegation and decentralization? (May 19 May 18, May 2017) Feb.2023
- 3) Define coordination ? Explain the principles & essence of coordination ? (May 19 May 18)
- 4) Define coordination ? Explain the techniques of effective coordination ? (May 17), Dec.2021
- 5) Define controlling ? Explain the steps and requirements of controlling ? (May 19 May 2017) Dec.2021(Mar.2022) Aug.2022

SHORT ANSWERS

- 1) AIDS to trade. (May 18 May 17.)
- 2) Classification of Industries and trade. (May19 Nov 18 Dec. 17 May 17 Dec 16) Aug.2021 Feb.2023
- 3) Partnership Deed contents. (Nov 18 Dec. 17 Dec 16) (Mar.2022) Feb.2023
- 4) Kinds of Partners. (Dec.19, May 17) (Mar.2022) Aug.2022
- 5) Registration of Partnership and its advantages & disadvantages. (May 17)
- 6) J.H.F. Characteristics, merits & demerits (Nov 18 Dec. 17 May 17) Aug.2022
- 7) Cooperative Credit Societies characteristics, advantages (May19 May 18 Dec. 17 May 17) (Mar.2022)
- 8) Prospectus contents.(Nov 18 May 17) Aug.2021 Dec.2021(Mar.2022) Feb.2023
- 9) Promoter types. (Dec.19, Dec. 17 May 17)
- 10) Certificate of commencement of business/statement in lieu of prospectus.(May 18 Dec 16)
- 11) Red herring Prospectus. (Dec. 17 May 17)
- 12) Management vs Administration.(May 19 May 17) Feb.2023
- 13) Leader vs Manager. (May 19 May 18,)
- 14) Steps in MBO (May 19 May 2017) Aug.2021 Dec.2021 Feb.2023
- 15) Benefits and weakness in MBO (May 18,) (Mar.2022)
- 16) Span of control.(May 19 May 18,) Dec.2021 Aug.2022
- 17) Line vs staff organization. (May 19 May 18, May 2017)
- 18) Authority - Responsibility - Relationship.(Dec.19, May 18,) Aug.2021 Dec.2021(Mar.2022)Aug.2022 Feb.2023
- 19) Process of Delegation. (May 2017)
- 20) Relationship between Planning and Control.(May 18,)

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IMPORTANT QUESTIONS FOR 1st SEMESTER EXAMINATION

FINANCIAL ACCOUNTING I (F.A)

B.Com (All) I Year

Unit No. 1

- 1) Accounting Concepts & Conventions (12 M)
(Dec.19, May19 Nov.2018, Dec. 17 May 2017) Aug.2021 Dec.2021 (Mar.2022)
- 2) Differences between Book Keeping & Accounting. (May19 May 2017) Aug.2022 Feb.2023
- 3) Objectives of Accounting & Advantages, Limitations of Accounting (Nov.2018) Dec.2021 (Mar.2022) Aug.2022
- 4) Classification of Accounts with rules (Nov.2018)
- 5) Journal – Proforma(12M) Difference between Journal and Ledger.(May19 Dec. 17) Feb.2023
- 6) Debit and Credit Note (Dec. 17) (Mar.2022) Feb.2023
- 7) Journal Entries (12 M)(May19 Nov.2018) Aug.2021 Dec.2021 (Mar.2022) Aug.2022
- 8) Explain functions and branches of Accounting. Aug.2021

Unit No. 2

- 1) Subsidiary books types & uses (Dec.19, May19 Dec. 17) (Mar.2022)
- 2) Subsidiary books Sum (Dec.19, May19) Aug.2021 Dec.2021 Aug.2022
- 3) Analytical Petty Cash book (12 M) (Dec.19, Nov.2018) Feb.2023
- 4) Three Column Cash Book (12 M) (Dec.19, May19 Nov.2018) Aug.2021 Dec.2021 (Mar.2022) Aug.2022 Feb.2023
- 5) Prepare cash book. Aug.2021, Dec.2021
- 6) Cash discount vs. trade discount. Aug.2022

Unit No. 3

- 1) Difference between Balance as per Pass Book and Cash Book. Reasons for preparing BRS.
(Dec.19, May19 Nov.2018) (May 18 Dec. 17) (Mar.2022) Feb.2023
- 2) B.R.S. (12 M) (Dec.19, May19 Nov.2018) Aug.2021 Dec.2021 (Mar.2022) Aug.2022 Feb.2023
- 3) B.R.S. (4 M) (Dec.19, Dec. 17) (Nov.2018) Aug.2021 Dec.2021 (Mar.2022) Aug.2022 Feb.2023

Unit No. 4

- 1) Rectification of Errors (12 M) (Dec.19, Nov.2018) Aug.2021 Dec.2021 (Mar.2022) Aug.2022 Feb.2023
- 2) Rectification of Errors (4 M) (Mar.2022) Feb.2023
- 3) Types of errors & Suspense account.(May19) Aug.2022 Feb.2023
- 4) Depreciation methods & Causes of depreciation & Objectives for providing depreciation (Dec. 17)
- 5) Machinery A/c under Straight Line Method Diminishing Balance method (12 M)
(Dec.19, May19 Nov.2018) Aug.2021 Dec.2021 (Mar.2022) Aug.2022

Unit No. 5

- 1) Final Accounts (12 M) (Dec.19, May19 Nov.2018) Aug.2021 Dec.2021 (Mar.2022) Aug.2022 Feb.2023
- 2) Trial Balance (May19 Nov.2018) Feb.2023
- 3) Closing/Adjustment entries. (May19 Nov.2018) Aug.2022 Feb.2023
- 4) Ascertain cost of goods sold. Aug.2021 Dec.2021

RUKMINI
Affiliated to Osmania University
6-3-785/A, A.M. Towers, Opp. Big Bazar, Ameerpet, Hyd.
Ph: 040-6646 2344, 2340 2476, 9390385209
Courses Offered : B.Com (Gen), B.Com (Comp.), B.Com (Comp Appl.) & BBA

MOHD.YASEEN

M.Com , M.B.A

Vice Principal.

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IMPORTANT QUESTIONS FOR 1st SEMESTER EXAMINATION

DATA DRIVEN DECISION MAKING

B.Com (B.A.) I Year

UNIT No. 1

1. What is the need, scope and advantages of data driven decision making. Aug.2022
2. Explain the challenges of becoming a data driven organization. (Mar.2022) Aug.2022 Feb.2023
3. What are the data practices in organization and how to make it data driven.
4. What is Business Analytics? Explain the importance and principles of Business Analytics. (Mar.2022) Aug.2022

UNIT No. 2

1. Explain about steps of data driven decision making model. (Mar.2022) Feb.2023
2. Write about roles and responsibilities of data analyst and professional in an organization. Aug.2022 Feb.2023
3. Explain cultural barriers and solutions to cultural and cross functional barriers. (Mar.2022)

UNIT No. 3

1. Define normalization. Write about various normal forms. Feb.2023
2. What is big data. Explain its functions. (Mar.2022)
3. Discuss about purpose and types of machine learning. Aug.2022

UNIT No. 4

1. Explain the stages in data life cycle. (Mar.2022) Aug.2022
2. What are the types of data in organization. (Mar.2022) Feb.2023
3. What are the ways the data enters an organization. Feb.2023

UNIT No. 5

1. Explain about stages of customer journey map. (Mar.2022) Aug.2022 Feb.2023
2. What is requirement analysis. Explain techniques of requirement gathering. (Mar.2022)
3. Discuss about three V's of data and ways to data consumed in big data. (Mar.2022) Feb.2023

SHORT ANSWERS

1. Data practitioner.
2. Data driven. (Mar.2022)
3. Data lake.
4. Organizational disruption. Feb.2023
5. Business analysis.
6. SQL commands.
7. Acid properties.
8. Tools of statistical analysis.
9. Business analyst vs. Data scientist. Aug.2022
10. SQL vs. NoSQL. (Mar.2022)
11. ETL. Aug.2022
12. Data base transaction.
13. Python and R. (Mar.2022)
14. Data visuliasation tools. Aug.2022
15. Functional and non-functional requirements. Aug.2022



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IMPORTANT QUESTIONS FOR 2nd SEMESTER EXAMINATION

F.T.

B.Com (General) I Year

UNIT No.1

1. Define Foreign Trade. State the evolution, characteristics and types of foreign trade. (May 18 May 2017, May 19) Feb.2023
2. What are the different types of documents used in foreign trade. (May 19 May 18 May 2017) Aug.2022
3. What do you mean by bill of lading ? State the provisions, contents and proforma of bill of lading.
4. Define bills of exchange and state its features. Who are the parties involved in bills of exchange ? (May 19 May 2017)

UNIT No.2

1. Discuss in detail major components of BOP. May 19 Aug.2022
2. Discuss in detail types, causes and consequences of disequilibrium in BOP. (May 19 May 18 May 2017) Aug.2022 Feb.2023
3. Discuss in detail the composition of India's foreign trade.
4. Explain the differences between balance of trade and balance of payments. (May 18 May 2017) Feb.2023

UNIT No.3

1. What is Trade Policy ? What are the features of Indian Trade Policy ? Discuss the history of EXIM policy. (May 19 May 2017) Feb.2023
2. Discuss in detail major trade policies of India. Aug.2022
3. Explain the importance and implementation of trade policies in India. (May 19 May 18)
4. Discuss India's new EXIM policy 1991. Aug.2022

UNIT No.4

1. What is foreign trade ? Explain in detail growth of foreign trade in India. (May 19 May 18 May 2017)
2. Define trade blocs. State its advantages and disadvantages and types. (May 19 May 18 May 2017) Feb.2023
3. Explain in detail about SAARC.

UNIT No.5

1. Write a note on World Bank. Bring out the objectives and functioning of World Bank. (May 19 May 18 May 2017) Aug.2022
2. Discuss about the subsidiaries of World Bank.
3. Explain the features and functions of WTO in promoting world trade. (May 19 May 18 May 2017)

SHORT ANSWERS

1. Define Foreign Trade.
2. Contents of Packing List.
3. Insurance Certificate contents.
4. Deflation and Devaluation.
5. Quotas – types.
6. Trade Policy. Free Trade area. Preferential trade area. (May 18) May 19
7. Import restrictions. New Development Bank. Aug.2022
8. Important objectives of foreign trade policy 2015-20.
9. Features of common market. Aug.2022 Feb.2023
10. AFTA objectives.
11. Objectives of European Union. Aug.2022
12. SAARC.
13. GATT vs WTO.
14. Functions of IMF. (May 2017)
15. TRIPs & TRIMs.



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M.Com, M.B.A
Vice Principal.

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IMPORTANT QUESTIONS FOR 1st SEMESTER EXAMINATION

BASIC COMPUTER SKILLS

B.Com (All Combination) I Year

Long Answers

- 1) Explain about block diagram of computer? (OR) Explain about components of computer.
- 2) Write about input and output devices. Feb.23
- 3) What is operating system? Explain its types and functions.
- 4) Explain the features of MS Word processing. Feb.23
- 5) Explain the features, functions and parts of MS Excel.
- 6) What is spread sheet. Explain its characteristics.
- 7) What is the procedure for creation of new Powerpoint presentation.
- 8) What are different network types – LAN, WAN, MAN.

Short Answers

- 1) Hardware & Software.
- 2) Data & Information.
- 3) Desktop
- 4) E-Governance.
- 5) Email advantages. Feb.23
- 6) Internet & www.
- 7) Search engine and ISP. Feb.23
- 8) Slide, Slideshow and slideshow presentation. Feb.23

MOHD.YASEEN

M.Com , M.B.A

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RUKMINI (COGNIZANT)
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Ph: 040 - 6646 2344, 2340 2476, 9339385209

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